Rules 4.7.3 and 4.10.31

Appendix 4G

Key to Disclosures Corporate Governance Council Principles and Recommendations

Introduced 01/07/14 Amended 02/11/15

Name of entity

Hearts & Minds Investments Limited

ACN

628 753 220

Financial year ended:

30 June 2019

Our corporate governance statement² for the above period above can be found at:³

□ These pages of our annual report:

 \boxtimes This URL on our website:

www.heartsandmindsinvestments.com.au

The Corporate Governance Statement is accurate and up to date as at [DATE] and has been approved by the board.

The annexure includes a key to where our corporate governance disclosures can be located.

Date:

23 August 2019

Name of Director or Secretary authorising lodgement:

Tom Bloomfield Company Secretary

¹ Under Listing Rule 4.7.3, an entity must lodge with ASX a completed Appendix 4G at the same time as it lodges its annual report with ASX.

Listing Rule 4.10.3 requires an entity that is included in the official list as an ASX Listing to include in its annual report either a corporate governance statement that meets the requirements of that rule or the URL of the page on its website where such a statement is located. The corporate governance statement must disclose the extent to which the entity has followed the recommendations set by the ASX Corporate Governance Council during the reporting period. If the entity has not followed a recommendation for any part of the reporting period, its corporate governance statement must separately identify that recommendation and the period during which it was not followed and state its reasons for not following the recommendation and what (if any) alternative governance practices it adopted in lieu of the recommendation during that period.

Under Listing Rule 4.7.4, if an entity chooses to include its corporate governance statement on its website rather than in its annual report, it must lodge a copy of the corporate governance statement with ASX at the same time as it lodges its annual report with ASX. The corporate governance statement must be current as at the effective date specified in that statement for the purposes of rule 4.10.3.

² "Corporate governance statement" is defined in Listing Rule 19.12 to mean the statement referred to in Listing Rule 4.10.3 which discloses the extent to which an entity has followed the recommendations set by the ASX Corporate Governance Council during a particular reporting period.

³ Mark whichever option is correct and then complete the page number(s) of the annual report, or the URL of the web page, where the entity's corporate governance statement can be found. You can, if you wish, delete the option which is not applicable.

Throughout this form, where you are given two or more options to select, you can, if you wish, delete any option which is not applicable and just retain the option that is applicable. If you select an option that includes "<u>OR</u>" at the end of the selection and you delete the other options, you can also, if you wish, delete the "<u>OR</u>" at the end of the selection.

ANNEXURE – KEY TO CORPORATE GOVERNANCE DISCLOSURES

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed \dots^4	
PRINC	CIPLE 1 - LAY SOLID FOUNDATIONS FOR MANAGEMENT AND OVE	ERSIGHT		
1.1	 A listed entity should disclose: (a) the respective roles and responsibilities of its board and management; and (b) those matters expressly reserved to the board and those delegated to management. 	 the fact that we follow this recommendation: in our Corporate Governance Statement <u>OR</u> at [<i>insert location</i>] and information about the respective roles and responsibilities of our board and management (including those matters expressly reserved to the board and those delegated to management): at www.heartsandmindsinvestments.com.au 	 an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable 	
1.2	 A listed entity should: (a) undertake appropriate checks before appointing a person, or putting forward to security holders a candidate for election, as a director; and (b) provide security holders with all material information in its possession relevant to a decision on whether or not to elect or re-elect a director. 	 the fact that we follow this recommendation: in our Corporate Governance Statement <u>OR</u> at [<i>insert location</i>] 	 an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable 	
1.3	A listed entity should have a written agreement with each director and senior executive setting out the terms of their appointment.	 the fact that we follow this recommendation: in our Corporate Governance Statement <u>OR</u> at [<i>insert location</i>] 	 an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable 	
1.4	The company secretary of a listed entity should be accountable directly to the board, through the chair, on all matters to do with the proper functioning of the board.	 the fact that we follow this recommendation: ☑ in our Corporate Governance Statement <u>OR</u> □ at [<i>insert location</i>] 	 an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable 	

⁴ If you have followed all of the Council's recommendations in full for the whole of the period above, you can, if you wish, delete this column from the form and re-format it.

Corpo	ate Governance Council recommendation	The Council recommendation We have followed the recommendation in full for the whole of the period above. We have disclosed	
1.5	 A listed entity should: (a) have a diversity policy which includes requirements for the board or a relevant committee of the board to set measurable objectives for achieving gender diversity and to assess annually both the objectives and the entity's progress in achieving them; (b) disclose that policy or a summary of it; and (c) disclose as at the end of each reporting period the measurable objectives for achieving gender diversity set by the board or a relevant committee of the board in accordance with the entity's diversity policy and its progress towards achieving them and either: (1) the respective proportions of men and women on the board, in senior executive positions and across the whole organisation (including how the entity has defined "senior executive" for these purposes); or (2) if the entity is a "relevant employer" under the Workplace Gender Equality Act, the entity's most recent "Gender Equality Indicators", as defined in and published under that Act. 	 the fact that we have a diversity policy that complies with paragraph (a): in our Corporate Governance Statement OR at [insert location] and a copy of our diversity policy or a summary of it: at [insert location] and the measurable objectives for achieving gender diversity set by the board or a relevant committee of the board in accordance with our diversity policy and our progress towards achieving them: in our Corporate Governance Statement OR at [insert location] and the information referred to in paragraphs (c)(1) or (2): in our Corporate Governance Statement OR at [insert location] at [insert location] 	 an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable
1.6	 A listed entity should: (a) have and disclose a process for periodically evaluating the performance of the board, its committees and individual directors; and (b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process. 	 the evaluation process referred to in paragraph (a): in our Corporate Governance Statement <u>OR</u> at [<i>insert location</i>] and the information referred to in paragraph (b): in our Corporate Governance Statement <u>OR</u> at [<i>insert location</i>] 	 an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable
1.7	 A listed entity should: (a) have and disclose a process for periodically evaluating the performance of its senior executives; and (b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process. 	 the evaluation process referred to in paragraph (a): in our Corporate Governance Statement <u>OR</u> at [<i>insert location</i>] and the information referred to in paragraph (b): in our Corporate Governance Statement <u>OR</u> at [<i>insert location</i>] 	 an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable

Corporate Governance Council recommendation		e Governance Council recommendation We have followed the recommendation in full for the whole of the period above. We have disclosed	
PRINCI	PLE 2 - STRUCTURE THE BOARD TO ADD VALUE	•	
2.1	 The board of a listed entity should: (a) have a nomination committee which: (1) has at least three members, a majority of whom are independent directors; and (2) is chaired by an independent director, and disclose: (3) the charter of the committee; (4) the members of the committee; and (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or (b) if it does not have a nomination committee, disclose that fact and the processes it employs to address board succession issues and to ensure that the board has the appropriate balance of skills, knowledge, experience, independence and diversity to enable it to discharge its duties and responsibilities effectively. 	[If the entity complies with paragraph (a):] the fact that we have a nomination committee that complies with paragraphs (1) and (2): in our Corporate Governance Statement OR at [insert location] and a copy of the charter of the committee: at [insert location] and the information referred to in paragraphs (4) and (5): in our Corporate Governance Statement OR at [insert location] and the information referred to in paragraphs (4) and (5): in our Corporate Governance Statement OR at [insert location] [If the entity complies with paragraph (b):] the fact that we do not have a nomination committee and the processes we employ to address board succession issues and to ensure that the board has the appropriate balance of skills, knowledge, experience, independence and diversity to enable it to discharge its duties and responsibilities effectively: in our Corporate Governance Statement OR in our Corporate Governance Statement OR	 an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable
2.2	A listed entity should have and disclose a board skills matrix setting out the mix of skills and diversity that the board currently has or is looking to achieve in its membership.	 our board skills matrix: in our Corporate Governance Statement <u>OR</u> at [<i>insert location</i>] 	 an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable

Corpor	ate Governance Council recommendation	We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed \dots^4	
2.3	 A listed entity should disclose: a) the names of the directors considered by the board to be independent directors; b) if a director has an interest, position, association or relationship of the type described in Box 2.3 but the board is of the opinion that it does not compromise the independence of the director, the nature of the interest, position, association or relationship in question and an explanation of why the board is of that opinion; and c) the length of service of each director. in the length of service of each director. in the Directors' Report of the Annual Report and, where applicable, the information referred to in paragraph (the information of why the board is of that opinion; and explanation of why the board is of that opinion; and the length of service of each director: in our Corporate Governance Statement OR at [<i>insert location</i>] and the length of service of each director: in our Corporate Governance Statement OR 		an explanation why that is so in our Corporate Governance Statement	
2.4	A majority of the board of a listed entity should be independent directors.	 the fact that we follow this recommendation: □ in our Corporate Governance Statement <u>OR</u> ⊠ in the Directors' Report of the Annual Report 	 an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable 	
2.5	The chair of the board of a listed entity should be an independent director and, in particular, should not be the same person as the CEO of the entity.	 the fact that we follow this recommendation: ☑ in our Corporate Governance Statement <u>OR</u> □ at [<i>insert location</i>] 	 an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable 	
2.6 PRINCI	A listed entity should have a program for inducting new directors and provide appropriate professional development opportunities for directors to develop and maintain the skills and knowledge needed to perform their role as directors effectively.	 the fact that we follow this recommendation: in our Corporate Governance Statement <u>OR</u> □ at [<i>insert location</i>] 	 an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable 	
3.1	 A listed entity should: (a) have a code of conduct for its directors, senior executives and employees; and (b) disclose that code or a summary of it. 	 our code of conduct or a summary of it: in our Corporate Governance Statement <u>OR</u> ☑ at <u>www.heartsandmindsinvestments.com.au</u> 	an explanation why that is so in our Corporate Governance Statement	

Corpora	ate Governance Council recommendation	We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed \dots^4	
PRINCI	PLE 4 – SAFEGUARD INTEGRITY IN CORPORATE REPORTING	•		
4.1	 The board of a listed entity should: (a) have an audit committee which: (1) has at least three members, all of whom are non-executive directors and a majority of whom are independent directors; and (2) is chaired by an independent director, who is not the chair of the board, and disclose: (3) the charter of the committee; (4) the relevant qualifications and experience of the members of the committee; and (5) in relation to each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or (b) if it does not have an audit committee, disclose that fact and the processes it employs that independently verify and safeguard the integrity of its corporate reporting, including the processes for the appointment and removal of the external auditor and the rotation of the audit engagement partner. 	[If the entity complies with paragraph (a):] the fact that we have an audit committee that complies with paragraphs (1) and (2): in our Corporate Governance Statement OR at [insert location] and a copy of the charter of the committee: at [insert location] and the information referred to in paragraphs (4) and (5): in our Corporate Governance Statement OR at [insert location] and the information referred to in paragraphs (4) and (5): in our Corporate Governance Statement OR at [insert location] [If the entity complies with paragraph (b):] the fact that we do not have an audit committee and the processes we employ that independently verify and safeguard the integrity of our corporate reporting, including the processes for the appointment and removal of the external auditor and the rotation of the audit engagement partner: in our Corporate Governance Statement OR at [insert location]	an explanation why that is so in our Corporate Governance Statement	
4.2	The board of a listed entity should, before it approves the entity's financial statements for a financial period, receive from its CEO and CFO a declaration that, in their opinion, the financial records of the entity have been properly maintained and that the financial statements comply with the appropriate accounting standards and give a true and fair view of the financial position and performance of the entity and that the opinion has been formed on the basis of a sound system of risk management and internal control which is operating effectively.	 the fact that we follow this recommendation: in our Corporate Governance Statement <u>OR</u> at [<i>insert location</i>] 	an explanation why that is so in our Corporate Governance Statement	

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed \ldots^4	
4.3	A listed entity that has an AGM should ensure that its external auditor attends its AGM and is available to answer questions from security holders relevant to the audit.	 the fact that we follow this recommendation: ☑ in our Corporate Governance Statement <u>OR</u> □ at [<i>insert location</i>] 	 an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity that does not hold an annual general meeting and this recommendation is therefore not applicable 	
PRINCIP	LE 5 – MAKE TIMELY AND BALANCED DISCLOSURE			
5.1	 A listed entity should: (a) have a written policy for complying with its continuous disclosure obligations under the Listing Rules; and (b) disclose that policy or a summary of it. 	our continuous disclosure compliance policy or a summary of it: in our Corporate Governance Statement <u>OR</u> at [insert location]	an explanation why that is so in our Corporate Governance Statement	
PRINCIP	LE 6 – RESPECT THE RIGHTS OF SECURITY HOLDERS			
6.1	A listed entity should provide information about itself and its governance to investors via its website.	information about us and our governance on our website:	an explanation why that is so in our Corporate Governance Statement	
6.2	A listed entity should design and implement an investor relations program to facilitate effective two-way communication with investors.	 the fact that we follow this recommendation: in our Corporate Governance Statement <u>OR</u> at [<i>insert location</i>] 	an explanation why that is so in our Corporate Governance Statement	
6.3	A listed entity should disclose the policies and processes it has in place to facilitate and encourage participation at meetings of security holders.	our policies and processes for facilitating and encouraging participation at meetings of security holders: in our Corporate Governance Statement <u>OR</u> at [<i>insert location</i>]	 an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity that does not hold periodic meetings of security holders and this recommendation is therefore not applicable 	
6.4	A listed entity should give security holders the option to receive communications from, and send communications to, the entity and its security registry electronically.	the fact that we follow this recommendation:	an explanation why that is so in our Corporate Governance Statement	

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed \ldots^4	
PRINCI	PLE 7 – RECOGNISE AND MANAGE RISK	•	-	
7.1	 The board of a listed entity should: (a) have a committee or committees to oversee risk, each of which: (1) has at least three members, a majority of whom are independent directors; and (2) is chaired by an independent director, and disclose: (3) the charter of the committee; (4) the members of the committee; and (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or (b) if it does not have a risk committee or committees that satisfy (a) above, disclose that fact and the processes it employs for overseeing the entity's risk management framework. 	[If the entity complies with paragraph (a):] the fact that we have a committee or committees to oversee risk that comply with paragraphs (1) and (2): in our Corporate Governance Statement OR at [insert location] and a copy of the charter of the committee: at [insert location] and the information referred to in paragraphs (4) and (5): in our Corporate Governance Statement OR at [insert location] and the information referred to in paragraphs (4) and (5): in our Corporate Governance Statement OR at [insert location] [If the entity complies with paragraph (b):] the fact that we do not have a risk committee or committees that satisfy (a) and the processes we employ for overseeing our risk management framework: in our Corporate Governance Statement OR at [insert location]	an explanation why that is so in our Corporate Governance Statement	
7.2	 The board or a committee of the board should: (a) review the entity's risk management framework at least annually to satisfy itself that it continues to be sound; and (b) disclose, in relation to each reporting period, whether such a review has taken place. 	 the fact that board or a committee of the board reviews the entity's risk management framework at least annually to satisfy itself that it continues to be sound: in our Corporate Governance Statement <u>OR</u> at [<i>insert location</i>] and that such a review has taken place in the reporting period covered by this Appendix 4G: in our Corporate Governance Statement <u>OR</u> at [<i>insert location</i>] and that such a review has taken place in the reporting period covered by this Appendix 4G: in our Corporate Governance Statement <u>OR</u> at [<i>insert location</i>] 	an explanation why that is so in our Corporate Governance Statement	

Corpora	e Governance Council recommendation	We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed \dots^4
7.3	 A listed entity should disclose: (a) if it has an internal audit function, how the function is structured and what role it performs; or (b) if it does not have an internal audit function, that fact and the processes it employs for evaluating and continually improving the effectiveness of its risk management and internal control processes. 	[If the entity complies with paragraph (a):] how our internal audit function is structured and what role it performs: in our Corporate Governance Statement OR at [insert location] [If the entity complies with paragraph (b):] the fact that we do not have an internal audit function and the processes we employ for evaluating and continually improving the effectiveness of our risk management and internal control processes: in our Corporate Governance Statement OR at [insert location] in our Corporate Governance Statement OR at in our Corporate Governance Statement OR at [insert location]	an explanation why that is so in our Corporate Governance Statement
7.4	A listed entity should disclose whether it has any material exposure to economic, environmental and social sustainability risks and, if it does, how it manages or intends to manage those risks.	whether we have any material exposure to economic, environmental and social sustainability risks and, if we do, how we manage or intend to manage those risks: in our Corporate Governance Statement <u>OR</u> at [insert location]	an explanation why that is so in our Corporate Governance Statement

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed \ldots^4	
PRINCIPLE 8 – REMUNERATE FAIRLY AND RESPONSIBLY				
8.1	 The board of a listed entity should: (a) have a remuneration committee which: (1) has at least three members, a majority of whom are independent directors; and (2) is chaired by an independent director, and disclose: (3) the charter of the committee; (4) the members of the committee; and (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or (b) if it does not have a remuneration committee, disclose that fact and the processes it employs for setting the level and composition of remuneration for directors and senior executives and ensuring that such remuneration is appropriate and not excessive. 	[If the entity complies with paragraph (a):] the fact that we have a remuneration committee that complies with paragraphs (1) and (2): in our Corporate Governance Statement OR at [insert location] and a copy of the charter of the committee: at [insert location] and the information referred to in paragraphs (4) and (5): in our Corporate Governance Statement OR at [insert location] and the information referred to in paragraphs (4) and (5): in our Corporate Governance Statement OR at [insert location] [If the entity complies with paragraph (b):] the fact that we do not have a remuneration committee and the processes we employ for setting the level and composition of remuneration for directors and senior executives and ensuring that such remuneration is appropriate and not excessive: in our Corporate Governance Statement OR at [insert location]	 an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable 	
8.2	A listed entity should separately disclose its policies and practices regarding the remuneration of non-executive directors and the remuneration of executive directors and other senior executives.	separately our remuneration policies and practices regarding the remuneration of non-executive directors and the remuneration of executive directors and other senior executives: in our Corporate Governance Statement <u>OR</u> at [insert location]	 an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable 	
8.3	 A listed entity which has an equity-based remuneration scheme should: (a) have a policy on whether participants are permitted to enter into transactions (whether through the use of derivatives or otherwise) which limit the economic risk of participating in the scheme; and (b) disclose that policy or a summary of it. 	our policy on this issue or a summary of it: in our Corporate Governance Statement <u>OR</u> at [<i>insert location</i>]	 an explanation why that is so in our Corporate Governance Statement <u>OR</u> we do not have an equity-based remuneration scheme and this recommendation is therefore not applicable <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable 	

		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed ⁴	
ADDITIO	NAL DISCLOSURES APPLICABLE TO EXTERNALLY MANAGED	LISTED ENTITIES		
-	 Alternative to Recommendation 1.1 for externally managed listed entities: The responsible entity of an externally managed listed entity should disclose: (a) the arrangements between the responsible entity and the listed entity for managing the affairs of the listed entity; (b) the role and responsibility of the board of the responsible entity for overseeing those arrangements. 	 the information referred to in paragraphs (a) and (b): in our Corporate Governance Statement <u>OR</u> at [<i>insert location</i>] 	an explanation why that is so in our Corporate Governance Statement	
-	Alternative to Recommendations 8.1, 8.2 and 8.3 for externally managed listed entities: An externally managed listed entity should clearly disclose the terms governing the remuneration of the manager.	 the terms governing our remuneration as manager of the entity: in our Corporate Governance Statement <u>OR</u> at [<i>insert location</i>] 	□ an explanation why that is so in our Corporate Governance Statement	



Hearts and Minds Investments Limited (ACN 628 753 220)

Corporate Governance Statement

The board of directors (**Board**) of Hearts and Minds Investments Limited (**Company**) are responsible for the corporate governance of the Company. The Board guides and monitors the business and affairs of the Company, on behalf of the shareholders to whom they are accountable.

The table below summarises the Company's compliance with the third edition of the ASX Corporate Governance Council's Principles and Recommendations (ASX Recommendations). This statement has been approved by the Board.

The Corporate Governance Statement was previously reviewed in November 2018, is accurate and up to date as at 23 August 2019 and has been approved by the Board.

	ASX Recommendations	Compliance	Comment
1.	Lay solid foundations for management and oversight		
1.1	 A listed entity should disclose: (a) the respective roles and responsibilities of its Board and management; and (b) those matters expressly reserved to the Board and those delegated to management. 	Complies	The functions, specific roles and responsibilities of the Board, the Chairperson and management are set out in the Company's Board policy (Board Policy) contained in Section 1 of the Company's corporate governance charter (Corporate Governance Charter). A copy of the Corporate Governance Charter can be located on the Company's website at <u>www.heartsandmindsinvestments.com.au</u> .
1.2	 A listed entity should: (a) undertake appropriate checks before appointing a person, or putting forward to security holders a candidate for election, as a director; and (b) provide security holders with all material information in its possession relevant to a decision on whether or not to elect or re-elect a director. 	Complies	 Section 1.9 of the Corporate Governance Charter sets out the process for appointment and retirement of directors of the Company (Directors). The Board Policy: sets out the matters that the Board will consider when appointing a Director, including the results of an appropriate background check which the Board will undertake; and

	ASX Recommendations	Compliance	Comment
			requires the Board to provide shareholders with all material information in its possession relevant to a decision on whether or not to elect or re-elect a Director.
1.3	A listed entity should have a written agreement with each director and senior executive setting out the terms of their appointment.	Complies	Section 1.9 of the Corporate Governance Charter requires there to be a written agreement between the Company and each Director. Under the Board Policy, when the Board considers the appointment of any new Director, the terms of appointment of the Director must be recorded in a letter of appointment which takes into consideration the ASX Recommendations. This forms the basis of the written agreement entered into between the Company and the Director. The Company has also entered into an agreement with a chief executive officer (CEO).
1.4	The company secretary of a listed entity should be accountable directly to the Board, through the Chair, on all matters to do with the proper functioning of the Board.	Complies	Section 1.5 of the Corporate Governance Charter specifies that the company secretary is accountable directly to the Board, through the Chairperson, on all matters to do with the proper functioning of the Board.
1.5	 A listed entity should: (a) have a diversity policy which includes requirements for the Board or a relevant committee of the Board to set measurable objectives for achieving gender diversity and to assess annually both the objectives and the entity's progress in achieving them; (b) disclose that policy or a summary of it; and (c) disclose as at the end of each reporting period the measurable objectives for achieving gender diversity set by the Board or a relevant committee of the Board in accordance with the entity's diversity policy and its progress towards achieving them, and either: (1) the respective proportions of men and women on the Board, in senior executive positions and across the whole organisation (including how the entity has defined "senior executive" for these purposes); or 	Will Comply	Due to the Company's size, the Company does not currently have a diversity policy. In the event that a Director vacancy arises, the Board will consider diversity of the current Board in its nominations process as per the Board Policy (see Section 1.9 of the Corporate Governance Charter). The Company is committed to developing policies to promote diversity in the future to the extent that is appropriate for its size and nature of the Company at any given time.

	ASX Recommendations	Compliance	Comment
	(2) if the entity is a "relevant employer" under the Workplace Gender Equality Act, the entity's most recent "Gender Equality Indicators", as defined in and published under that Act.		
1.6	 A listed entity should: (a) have and disclose a process for periodically evaluating the performance of the Board, its committees and individual directors; and (b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process. 	Will Comply	Section 1.11 of the Corporate Governance Charter outlines that a performance evaluation of the Board and individual Directors will be undertaken annually in accordance with the Board Policy. The Board will disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the relevant reporting period. The Board did not conduct a performance evaluation of the Board and individual Directors in the reporting period. The Company listed on ASX in November 2018 and has not yet completed a full financial year; it was therefore not deemed suitable. The Company intends on conducting a performance evaluation in the next reporting period.
1.7	 A listed entity should: (a) have and disclose a process for periodically evaluating the performance of its senior executives; and (b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process. 	Will comply	The Company has a CEO and other senior management personnel. The Board will undertake annual performance reviews across the organisation. The review of the CEO and other personnel involved in the strategic and operational management of the Company will be undertaken by the Board annually. The Board will disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the relevant reporting period. The Board did not conduct a performance evaluation of the CEO and other senior management in the reporting period. The Company listed on ASX is Neuromber 2019, and has not use applied of full financial upper integration.
			in November 2018 and has not yet completed a full financial year; it was therefore not deemed suitable. The Company intends on conducting a performance evaluation in the next reporting period.
2.	Structure of the Board to add value		
2.1	 The Board of a listed entity should: (a) have a nomination committee which: (1) has at least three members, a majority of whom are independent directors; and (2) is chaired by an independent director, 	Complies	The Board has not established such a committee and will deal with this issue as a whole. Given the Company's size and nature, the formation of such a committee would not serve to protect or enhance the interest of shareholders and the functions that would be performed by a nomination committee are best undertaken by the Board at this time. Should the size of the Company change, the Board will consider establishing a separate

	ASX Recommendations	Compliance	Comment
	 and disclose: (3) the charter of the committee; (4) the members of the committee; and (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or (b) if it does not have a nomination committee, disclose that fact and the processes it employs to address Board succession issues and to ensure that the Board has the appropriate balance of skills, knowledge, experience, independence and diversity to enable it to discharge its duties and responsibilities effectively. 		nomination committee. At that time, the Board will adopt a policy or charter for such a committee. The Board Policy seeks to ensure that the Board has the appropriate balance of skills, expertise, experience, independence and diversity to enable it to discharge its duties and responsibilities effectively. The skills, expertise and diversity of the Board are disclosed in the Directors Report included in the Annual Report. The Board Policy is available on the Company's website: www.heartsandmindsinvestments.com.au.
2.2	A listed entity should have and disclose a Board skills matrix setting out the mix of skills and diversity that the Board currently has or is looking to achieve in its membership.	Complies	The Company recognises that the Board of Directors should represent a diverse range of skills, experience and attributes in order to ensure effective decision-making and governance of the Company. The below shows the current mix of skills, experience and attributes the Board has: Leadership Industry Experience Sales & Marketing Corporate History Industry Relations Technology & Digital ASX Governance Legal & Compliance Capital Markets Operations Finance Strategy 0 1 2 3 4 5 6 7 8

	ASX Recommendations	Compliance	Comment
			The Board reviews, on an annual basis, the skills, experience and attributes held by the Directors and whether the Board as a whole possesses the skills and experience required to fulfil its duties. Where any gaps are identified, the Board will consider what training or development could be undertaken to fill those gaps and provide resources or access to resources to help develop and maintain the skills and knowledge of Directors.
2.3	A listed entity should disclose:	Complies	The Board is comprised of eight Directors, all of whom are independent.
	(a) the names of the directors considered by the Board to be independent directors;		During the reporting period the Board assessed the independence of each Director and concluded that all Directors were considered independent.
	 (b) if a director has an interest, position, association or relationship of the type described in Box 2.3 of the Corporate Governance Principles and Recommendations but the Board is of the opinion that it does not compromise the independence of the director, the nature of the interest, position, association or relationship in question and an explanation of why the Board is of that opinion; and (c) the length of service of each director. 		The details of each Director are included in the Director's Report included in the Annual Report. The Director's Report also discloses each Director's relevant interests (inclusive of their respective associates).
2.4	A majority of the Board of a listed entity should be independent directors.	Complies	The Board is comprised of eight Directors, all of whom are independent. Refer to comment 2.3 of this table for further information.
2.5	The Chair of the Board of a listed entity should be an	Complies	The Chairperson, Christopher Cuffe, is independent.
	independent director and, in particular, should not be the same person as the CEO of the entity.		The CEO of the Company is Paul Rayson.
2.6	A listed entity should have a program for inducting new directors and provide appropriate professional development opportunities for directors to develop and maintain the skills and knowledge needed to perform their role as directors effectively.	Complies	 Under the Board Policy at Section 1.10 of the Corporate Governance Charter: the company secretary and/or the CEO is responsible for arranging for a new Director to undertake an induction program enabling the new Director to understand:

	ASX Recommendations	Compliance	Comment
			(a) the Company's investments;
			(b) the Company's financial, strategic, operational and risk management position;
			(c) their rights, duties and responsibilities; and
			(d) any other relevant information.
			the Directors are expected to undertake appropriate professional development opportunities and maintain the skills and knowledge needed to perform their role as a Director effectively.
3.	Act ethically and responsibly	I	
3.1	A listed entity should:	Complies	The Company's code of conduct (Code of Conduct) is contained in
	(a) have a code of conduct for its directors, senior executives and employees; and		Section 3 of the Company's Corporate Governance Charter and is publicly available on the Company's website a www.heartsandmindsinvestments.com.au
	(b) disclose that code or a summary of it.		
4.	Safeguard integrity in corporate reporting	I	
4.1	The Board of a listed entity should:	Complies	The Board does not have and does not intend to establish such a
	(a) have an audit committee which:		committee at this time because the formation of such a committee would be inefficient given the Company's size and nature and, accordingly,
	 (1) has at least three members, all of whom are non- executive directors and a majority of whom are independent directors; and 		would not serve to protect or enhance the interests of shareholders. The Board will deal with this issue as a whole. Should the size of the Company change, the Board will consider establishing a separate audit committee.
	(2) is chaired by an independent director, who is not the chair of the Board,		The Board has, through Citco Fund Services (Australia) Pty Ltd (Administrator), established a process to independently verify and
	and disclose:		safeguard the integrity of its corporate reporting. The Board monitors the performance of the external auditor including the processes for the
	(3) the charter of the committee;		appointment and removal of the external auditor and the rotation of the
	(4) the relevant qualifications and experience of the members of the committee; and		audit engagement partner.
	(5) in relation to each reporting period, the number of times the committee met throughout the period		

	ASX Recommendations	Compliance	Comment
	and the individual attendances of the members at those meetings; or		
	(b) if it does not have an audit committee, disclose that fact and the processes it employs that independently verify and safeguard the integrity of its corporate reporting, including the processes for the appointment and removal of the external auditor and the rotation of the audit engagement partner.		
4.2	The Board of a listed entity should, before it approves the entity's financial statements for a financial period, receive	Complies	The CEO is responsible for preparing the declaration pursuant to section 295A of the Corporations Act.
	from its CEO and CFO a declaration that, in their opinion, the financial records of the entity have been properly maintained and that the financial statements comply with the appropriate accounting standards and give a true and fair view of the financial position and performance of the entity and that the opinion has been formed on the basis of a sound system of risk management and internal control which is operating effectively.		The Board will seek to procure that the CEO puts in place sound systems of risk management and internal controls and ensures that the systems and controls are operating effectively in all material respects in relation to financial reporting risks.
4.3	A listed entity that has an AGM should ensure that its external auditor attends its AGM and is available to answer questions from security holders relevant to the audit.	Complies	The Company will ensure that its external auditor attends its annual general meeting (AGM) and is available to answer questions from shareholders relevant to the audit.
5.	Make timely and balanced disclosure		
5.1	 A listed entity should: (a) have a written policy for complying with its continuous disclosure obligations under the Listing Rules; and (b) disclose that policy or a summary of it. 	Complies	The Company operates under the continuous disclosure requirements of the ASX Listing Rules as set out in its continuous disclosure policy contained in Section 2 of the Corporate Governance Charter (Continuous Disclosure Policy). The Company ensures that all information which may be expected to affect the value of the Company's securities or influence investment decisions is released to the market in order that all investors have equal and timely access to material information concerning the Company.
			The company secretary and/or the CEO has the responsibility for ensuring that all relevant information is released to the market in a timely manner in consultation with the Board. The Company considers this to be a satisfactory protocol given the size and nature of the Company.

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			The Continuous Disclosure Policy is publicly available on the Company's website at <u>www.heartsandmindsinvestments.com.au.</u>
6.	Respect the rights of security holders		
6.1	A listed entity should provide information about itself and its governance to investors via its website.	Complies	The Company provides information about itself and its governance to investors via the Company's website at: <u>www.heartsandmindsinvestments.com.au.</u>
6.2	A listed entity should design and implement an investor relations program to facilitate effective two-way communication with investors.	Complies	The Board has developed a Shareholder Communications strategy outlined in Section 2.15 of the Corporate Governance Charter to ensure that shareholders are informed of all major developments affecting the Company's performance, activities and state of affairs. This includes having a website to facilitate communication with shareholders via electronic methods.
			In addition, the Company publishes regular shareholder communications, such as half yearly and annual reports and provides shareholders with an opportunity to access such reports and other releases electronically. The Company also provides weekly net tangible asset backing announcements.
			Shareholders can communicate with the Company and its share registry via electronic methods.
6.3	A listed entity should disclose the policies and processes it has in place to facilitate and encourage participation at meetings of security holders.	Complies	Section 2.15 of the Corporate Governance Charter specifies that the Board encourages full participation of shareholders at the Company's AGM and any general meetings to ensure a high level of accountability and identification with the Company's strategy and goals. The external auditor will also be required to attend the AGM and will be available to answer any questions concerning the conduct, preparation and content of the auditor's report.
6.4	A listed entity should give security holders the option to receive communications from, and send communications to, the entity and its security registry electronically	Complies	Section 2.15 of the Corporate Governance Charter specifies that the Company gives shareholders the option to receive and send communications electronically to the Company and its share registry.
7.	Recognise and manage risk	1	

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7.1	 The Board of a listed entity should: (a) have a committee or committees to oversee risk, each of which: (1) has at least three members, a majority of whom are independent directors; and (2) is chaired by an independent director, and disclose: (3) the charter of the committee; (4) the members of the committee; and (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or (b) if it does not have a risk committee or committees that satisfy (a) above, disclose that fact and the processes it employs for overseeing the entity's risk management framework. 	Complies	The Board does not have and does not intend to establish such a committee at this time because the formation of such a committee would be inefficient given the Company's size and nature and, accordingly, would not serve to protect or enhance the interests of shareholders. The Board will deal with this issue as a whole. Should the size of the Company change, the Board will consider establishing a separate risk committee. At that time, the Board will adopt a policy or charter for such a committee. The Board is primarily responsible for managing the risk of the portfolio. Furthermore, the Board will seek to procure that the CEO puts in place sound systems of risk management and internal controls and ensures that the systems and controls are operating effectively in all material respects in relation to financial reporting risks.
7.2	 The Board or a committee of the Board should: (a) review the entity's risk management framework at least annually to satisfy itself that it continues to be sound; and (b) disclose, in relation to each reporting period, whether such a review has taken place. 	Will comply	The Board will review the adequacy and effectiveness of the Company's risk management framework to satisfy itself that major risks have been identified and are appropriately managed and that the framework continues to be sound. The Board will, together with the CEO, put in place sound systems of risk management and internal controls. The Company will disclose whether the review has taken place in its Annual Report.
7.3	 A listed entity should disclose: (a) if it has an internal audit function, how the function is structured and what role it performs; or (b) if it does not have an internal audit function, that fact and the processes it employs for evaluating and 	Complies	The Board does not have an internal audit function. The process for evaluation and improving the effectiveness of its risk management process is set out in Section 1.2 of the Corporate Governance Charter.

	ASX Recommendations	Compliance	Comment
	continually improving the effectiveness of its risk management and internal control processes.		As noted in section 7.1 and 7.2 of this of this table, the Board will, together with the CEO, put in place sound systems of risk management and internal controls.
7.4	A listed entity should disclose whether it has any material exposure to economic, environmental and social sustainability risks and, if it does, how it manages or intends to manage those risks.	Complies	The Company has a material exposure to economic risks. The key risks of the Company and how they are managed are set out in the Annual Report.
8.	Remunerate fairly and responsibly	I	
8.1	 The Board of a listed entity should: (a) have a remuneration committee which: (1) has at least three members, a majority of whom are independent directors; and (2) is chaired by an independent director, and disclose: (3) the charter of the committee; (4) the members of the committee; and (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or (b) if it does not have a remuneration committee, disclose 	Complies	The Board does not have and does not currently intend to establish such a committee because the formation of such a committee would be inefficient given the Company's size and nature and, accordingly, would not serve to protect or enhance the interests of shareholders. The Board will deal with this issue as a whole. Should the size of the Company change, the Board will consider establishing a separate risk committee. As set out in the Remuneration Report the Directors have agreed to waive any right to be paid any fees in relation to their appointment as a Director. The Board will ensure that appropriate remuneration policies and practices are in place for senior management, whilst having regard to the guidelines issued by ASX.
8.2	 (b) In a documentation definition definition of the documentation of the documentation of the level and composition of remuneration for directors and senior executives and ensuring that such remuneration is appropriate and not excessive. A listed entity should separately disclose its policies and 	Complies	Refer to Item 8.1 of this table.
0.2	practices regarding the remuneration of non-executive directors and the remuneration of executive directors and other senior executives.	Complies	As set out in the Remuneration Report, the Directors have agreed to waive any right to be paid any fees in relation to their appointment as a Director.

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8.3	 A listed entity which has an equity-based remuneration scheme should: (a) have a policy on whether participants are permitted to enter into transactions (whether through the use of derivatives or otherwise) which limit the economic risk of participating in the scheme; and (b) disclose that policy or a summary of it. 	Applicable	The Company does not have an equity-based remuneration scheme. However, the Company's share trading policy (Section 4 of the Corporate Governance Charter) addresses hedging and margin loans (Sections 4.10 and 4.11).